

# A great English learning experience



The Burlington School  
*Excellence in English*



# Prospectus

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## School dates

The School is open throughout the year except for 2 weeks at Christmas. We are closed on Bank Holidays and at the weekends, though the Coffee Bar is open 7 days a week. Please refer to student information on our website for further details.



## Thank you for your interest in our school

Thank you for your interest in our school, we hope you find this prospectus useful and informative. If you have any further questions, please do not hesitate to contact us.

The Burlington School of English  
1-3 Chesilton Road  
London SW6 5AA Fulham  
England

Phone: +44 (0)20 7736 9621  
or +44 (0)20 7610 9662  
Fax: +44 (0) 7371 8131

Email: [marketing@burlingtonschool.co.uk](mailto:marketing@burlingtonschool.co.uk)  
Website: [www.burlingtonschool.co.uk](http://www.burlingtonschool.co.uk)



# Welcome to the Burlington School of English



*Isabella Anders*  
*Principal*

At Burlington we have a lot of different courses, levels and classes to meet your needs and expectations. We offer General English, Business English, Exam Preparation Classes (for the IELTS, the Cambridge Suite of Exams and Trinity Exams) English for Academic Purposes, English for Teachers, Cultural Studies and English for Specific Purposes in addition to daily Language Workshops. We offer group lessons and one-to-one tuition, so we know you will find something to cater for your needs.

All our teachers are trained professionals and provide high quality lessons for all levels (from Beginner to Proficiency). Our Director of Studies and administrative staff are also very involved in the day to day life of the school.

The School is situated in Fulham which is a beautiful residential area of London within walking distance of the River Thames. The School has computers available for students' use and free wireless internet throughout the building.

We have a variety of books, CDs and videos that students can borrow from the School, along with self-access materials to help continue studies outside the classroom.

As well as having interesting lessons, you will have the benefit of living in London - students staying in Homestay Accommodation will also have an invaluable insight into English life with an English-speaking family. Our Welfare and Accommodation Officer will help you to find and move into friendly, affordable accommodation, so that you are as comfortable as possible during your stay here. If you have any personal issues or problems, our Welfare and Accommodation Officer will help you address and resolve them.

Our entertaining, carefully selected and well-planned leisure programme will help you explore, experience and practise your English outside the class.

You will have the opportunity to make new friends and practise your English in many different ways in a very multi-cultural and multi-national environment.

So, I am sure you will discover that studying with us will become a learning experience to remember and I look forward to welcoming you as a student at the Burlington School!

I hope you enjoy your time with us and benefit greatly from it. Please do not hesitate to contact a member of our staff for further assistance and enquiries.

# Excellence in English: our promise to you

High quality lessons which are fun, interactive and communicative

Our teachers are fully professional and committed to their students. They use tailor-made syllabuses and a wide range of resources which will help you learn a great deal in the lessons. You will receive help in improving both your accuracy and your fluency. You will be encouraged to practise using your English both inside and outside the classroom.

A wide variety of courses to meet your needs

Our range of courses are designed to meet the needs of a wide range of students. You can study general English at any level from Beginner to Proficiency (subject to availability).

We also offer preparation for the Cambridge Suite of exams (FCE/CAE/CPE), or the IELTS exam and specialist courses such as English for Teachers or English for Academic Purposes. We are certain that you will find a course that suits you best.

Courses at a time suitable for you.

You can join any of our courses (depending on your level) on any Monday. Courses run throughout the year, and last as long as you need them (except Tier4 students; please check current UK legislation) . We offer courses at different times throughout the day, so you can choose which time is best for you.



*We welcome Beginner level students. We make a special effort to assist these students in making fast and permanent progress.*





We measure our success by your level of progress. We aim to offer high quality lessons in order to help you to progress and excel in your studies of English.

# A great London experience

Located in Fulham, one of London's nicest residential areas, we are conveniently situated just 15 minutes away from the city centre, a short Underground journey from some great museums, world famous landmarks, cinemas, theatres and fantastic restaurants.







# Our courses at a glance

## General English

The General English classes are for students who want to improve their listening, speaking, reading and writing skills and also their ability to use grammar and vocabulary in English.

## Business English

We offer Business English courses in specific commercial subject areas, such as Tourism, Marketing, General Office, Import & Export and General Business English. The School's instructors for these courses are not specialists in the subject area, however they are experienced in the terminology, grammar, dialogue and language usage relating to these business fields.

## Exam Preparation

We offer Exam Preparation classes for the Cambridge General English exams (FCE/CAE/CPE), the IELTS exam, and TOEIC and TOEFL. These classes will help you to achieve the best possible score in the exams. You will be given exam techniques and take practice exams with the guidance of a language instructor. For additional information about prices of exams and time schedule please contact our office directly.

## English for Specific Purposes (Specialist topics)

We offer a wide range of Specialist Topics courses (English for Teachers, English for Academic Purposes, Cultural Studies, Medical English) and most are usually taken in combination with the General English course. Courses are spread across 20 lessons per week (including the General English course) and are offered subject to demand and sufficient advance notification.

## Language Workshops

These are 45 minutes each day (Monday to Friday) in which you can practice either Grammar, Speaking, Writing or Exam Preparation. These are excellent add-ons to the General English course and will help you to overcome any weaknesses you may have.

## English for Young Learners

The School offers English for Young Learners aged 8 – 17 throughout the months of July and August, which combines classroom instruction and organized leisure activities. Junior Learners courses are also available all year round for closed groups. English for Young Learners is especially suitable for young visitors who wish to combine sightseeing trips in London with a highly-enjoyable learning experience. All our teachers have the necessary security checks.



*All students take a writing and speaking test on their first day at the School to assign them to the appropriate level (Beginner, Elementary, Pre-Intermediate, Intermediate, Upper-Intermediate, First Certificate, Advanced or Proficiency).*

*Please note that 1 lesson equals 45 minutes of tuition.*

# Our course goals and common features

All of our classes - no matter what level you are at or whether you are studying general English or an exam course have the following features in common:

## 1. Useful Materials:

All our courses follow a set course book which the teachers base the lessons on. Teachers also make good use of other course books, real texts and other supplementary material to help you learn.

## 2. Communicative:

The classes are very interactive, giving you an opportunity to practice your speaking with other students, to receive correction from the teacher and your classmates and to become more confident in using the language.

## 3. Student focused:

In the classes you will find yourself doing most of the work. Students are encouraged to participate in the class as much as they possibly can in order to make the most of their time in the School. Just one rule – always use English!

## 4. Needs based:

Your teacher will ask you why you want to learn English, what you are hoping to get out of the course and will try to help you achieve your goals.

## 5. Developmental:

Your course will focus on helping you to develop your grammar, vocabulary, pronunciation, reading, writing, speaking and listening.

## General English Courses

We offer four types of General English courses based on the number of lessons you wish to study and the combination of classes you choose: *Basic*, *Standard*, *Intensive* and *Super Intensive*.

The courses are run at the following levels:

**Beginner** – This is for students who can understand and use familiar everyday expressions and very basic phrases. If you can introduce yourself and others and can ask and answer questions about personal details such as where you live, people you know and things you have, and if you can interact in a simple way provided the other person talks slowly and clearly and is prepared to help, then this level is for you.

**Elementary** – This is for students who can understand sentences and frequently used expressions related to areas of most immediate relevance (e.g. very basic personal and family information, shopping, local geography, employment). If you can communicate in simple and routine tasks requiring a simple and direct exchange of information on familiar and routine matters, and if you can describe in simple terms aspects of your background, immediate environment and matters in areas of immediate need, then this is for you.

**Pre-Intermediate** – This is for students who can understand the main points of clear standard input on familiar matters regularly encountered in work, school, leisure, etc. Suitable for those students who can deal with most situations likely to arise whilst travelling in an area where the language is spoken and can produce simple connected text on topics which are familiar or of personal interest. If you can describe experiences and events, dreams, hopes & ambitions and briefly give reasons and explanations for opinions and plans, then this is for you.

**Intermediate** – This is for students who understand the main ideas of complex text in both concrete and abstract topics, including technical discussions in their field of specialisation. If you can interact with a degree of fluency and spontaneity that makes regular interaction with native speakers easy for each party, and if you can produce clear, detailed text on a variety of subjects and explain viewpoints on various issues then this is the right level for you.

**Upper-Intermediate** – This is for students who can understand a wide range of demanding, longer texts, and recognise implicit meaning. If you can express yourself fluently and spontaneously without much obvious searching for expressions, and can use language flexibly and effectively for social, academic and professional purposes, and if you can produce clear, well-structured, detailed text on complex subjects, showing controlled use of organisational patterns, connectors and cohesive devices, then this is the right level for you.

**Advanced** – This is for students who can understand with ease virtually everything heard or read. Those who can summarise information from different spoken and written sources, reconstruct arguments and accounts in a coherent presentation, express themselves spontaneously, fluently and precisely, differentiating finer shades of meaning even in the most complex situations, are suited to this level. The course will in part focus on the Cambridge Advanced Exam, and will help students to get ready for this.

**Proficiency** – This is for near native language speakers and users who realise they need to improve certain grammatical or lexical areas of their knowledge, or to develop their fluency or accuracy in reading or writing. The course in part will focus on the Cambridge Proficiency Exam, and will help students to prepare for this.

# Courses in detail

## General English Courses

The School offers four types of General English based on the number of hours you wish to study and the combination of classes you choose:

*Semi-Intensive, Intensive, IntensivePlus and Super-Intensive.*

All General English courses are offered all year round for students aged 16+.

For an up-to-date price list for our courses please visit our website or contact one of the team at the school.

### Option 1 – GE15

Basic

15 lessons per week - 11 hrs, 15 mins

(15 lessons of General English only)

Levels: all

This General English course covers all four language skills: reading, writing, speaking and listening, with a balance of language structure (grammar) and practical usage. It aims to increase learners' confidence in communicating effectively in English, while ensuring that classes are fun and interesting as well as educationally stimulating.

### Option 2 – GE20

Standard

20 lessons per week - 15 hrs

(15 lessons of General English plus

5 Language Workshops)

Levels: all

This course combines GE15 with 5 Language Workshops of your choice. The Language Workshop classes focus on developing your language skills further, such as speaking, listening, writing and grammar. Based on your language needs, there are three Language Workshops to choose from: Fluency Workshop, Grammar Workshop and Writing Workshop. The Language Workshop class can also be taken separately as a course GE5.

## 1 lesson equals 45 min of tuition

Early morning - up to 18 students per class

Later morning - up to 18 students per class

Afternoon - up to 22 students per class

### Option 3 – GE25

Intensive

25 lessons per week - 18 hrs, 45 mins

(15 lessons of General English plus 10

Language Workshops)

Levels: all

This course combines GE15 with 10 Language Workshops of your choice. The Language Workshop classes focus on developing your language skills further, such as speaking, listening, writing and grammar. Based on your language needs, there are three Language Workshops to choose from, and Option 3 allows you to attend two of them: Fluency Workshop, Grammar Workshop or Writing Workshop. The Language Workshop class can also be taken separately as a course GE5.

### Option 4 – GE30

Super Intensive

30 lessons per week - 22 hrs, 30 mins

(15 lessons of General English plus 15

Language Workshops)

Levels: all

This course combines GE15 with 15 Language Workshops of your choice. The Language Workshop classes focus on developing your language skills further, such as speaking, listening, writing and grammar. Based on your language needs, there are three Language Workshops to choose from, and Option 4 allows you to attend all three of them: Fluency Workshop, Grammar Workshop and Writing Workshop. The Language Workshop class can also be taken separately as a course GE5.

## Business English Courses

20 lessons per week - 15 hrs

(15 lessons of General English plus

5 lessons of Business Module)

Levels: Intermediate and above

We offer Business English courses in specific commercial subject areas. Each course combines GE15 with 5 lessons of specialist one-to-one or small group tuition in these business topics. The School's instructors for these courses are not specialists in the subject area, but they are English language teachers with teaching experience in the terminology, grammar, dialogue and language usage relating to these business fields.

One-to-one Business English tutoring is also available, based on a recommended minimum of 5 lessons per week (3hrs, 45mins). Small groups of business professionals might like to consider special closed mini sessions of a week or more. These sessions typically involve 3 or more students who share an interest in a particular topic or language skill requirement.

### GBE20C – General Business English (15 hrs)

Working in an office environment requires the use of specific vocabulary and language skills. If you are going to work for an organisation where English is used in a business context, this course is for you.

### BE20A – Tourism Industry English (15 hrs)

This course assists students in qualifying for appointments in the tourism/travel industry and is based on individual student needs. The specialised tuition allows students to focus on language relevant to the field, and to familiarise themselves with all aspects of the travel industry.



### GBE20D – Marketing English (15 hrs)

Many students who decide to go into the world of business are involved in marketing, sales and global trade. This area of business needs individuals who are effective and persuasive in their use of the English language. Our course allows students to master the language and skills they need to work in this field.

### GBE20E – General Office English (15 hrs)

This course teaches students English language as used in a typical English-speaking office environment. A particular focus is placed on every-day interactions in multinational office settings where English is the primary language of business.

### GBE20F - Import/Export English (15 hrs)

This course covers typical communication challenges faced by trading companies who deal with western companies, suppliers and trading partners in English.

## Examination Preparation Courses

Our preparation courses are a popular option for students who want to take an internationally recognised examination, whether to support their academic goals or simply to expand their knowledge of English without actually taking the examination.

### CE15A – Cambridge General English Exam: First Certificate in English (FCE) 15 lessons per week - 11 hrs, 15 mins Levels: Upper-Intermediate

The Cambridge First Certificate Examination is a very popular exam and is increasing in recognition amongst employers and some universities in English speaking countries. This course will prepare you for the exam. You will have lots of practice with exam skills, and have the opportunity to increase your language ability as well. You should have a B2 level of CEFR in English before joining the course.

### CE15B – Cambridge General English Exam: Certificate in Advanced English (CAE)

15 lessons per week - 11 hrs, 15 mins  
Levels: Advanced

The Cambridge Advanced Examination is the second highest level English language exam that Cambridge offers. It is recognised by some universities, many employers and the UK Border Agency. This course will prepare you for the exam. You will have lots of practice with exam skills, and have the opportunity to increase your language ability as well. You should have a C1 level of CEFR in English before joining the course.

### CE15C – Cambridge General English Exam: Certificate of Proficiency in English(CPE) 15 lessons per week - 11hrs, 15 mins Levels: Proficiency

The Cambridge Proficiency Examination is Cambridge's highest level exam. It is widely recognised by universities and employers as well as the UK Border Agency.

This course will prepare you for the exam. You will practice exam skills and general English skills. You should have a C2 level of CEFR in English before joining the course.

### IE15 – IELTS Examination 15 lessons per week - 11 hrs, 15 mins Levels: Upper-Intermediate and above

The International English Language Testing System (IELTS) exam is an extremely popular exam and is required by most universities in English speaking countries. We offer courses to prepare you for the IELTS exam at two different levels:

**IELTS Intermediate** – This is an introduction to the IELTS exam. You will have a lot of exam practice, and a chance to improve your listening, speaking, reading and writing skills. To join this course you need to be at an Intermediate level or above (B1 level of CEFR in English).

**IELTS Advanced** – This is an extension of the IELTS Intermediate course and is designed for those who have an Upper-Intermediate level of English or above (B2 level of CEFR in English). It is a more in-depth look at the necessary skills for the exam than the introductory IELTS course.



## TO5 – TOEFL and TC5 – TOEIC

### Examinations

5 lessons per week - 3 hrs, 45 mins

Levels: Upper-Intermediate and above

TOEFL - The Test Of English as a Foreign Language evaluates the ability of an individual to understand English in an academic setting. It is an American exam, and is seen as the American equivalent of the IELTS examination. It is widely recognised by universities and is valid for two years from the date of the exam. This course will prepare you for the exam. You will practice exam skills and have the opportunity to improve your general English too. You should have a B2 level of CEFR in English before joining this course.

TOEIC – The Test Of English for International Communication measures the ability of an individual to use English in everyday workplace activities. It is widely recognised by employers in English speaking countries or companies. During this course you will practice exam skills and general English. You should have a B2 level of CEFR in English before joining this course.

## English for Specific Purposes (Specialist Topics Courses)

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We offer a wide range of Specialist (Topics) courses and most of these are usually taken in combination with a GE15 General English course. Courses are held for 20 lessons per week (including the GE15 course) and are offered subject to demand and sufficient advance notification.

### S20A – English Language for Teachers

20 lessons per week - 15 hrs

(15 lessons of General English plus 5 lessons of English for Teachers)

Levels: Upper-Intermediate and above.

This course is for non-native English speakers only.

This course combines GE15 with 5 lessons of one-to-one or small group tuition on Teaching English as a Foreign Language.

Students will improve their own language skills and learn about the latest theories in EFL learning and teaching, and get practical suggestions for the classroom. The course includes a detailed needs analysis of each student and then covers topics including phonology, grammar, improving classroom dynamics, using technology in the classroom and utilising authentic materials. There is no teaching practice component on this course.

### BE20B – Medical English

20 lessons per week - 15 hrs

(15 lessons of General English plus 5 lessons of Medical English)

Levels: Upper-Intermediate and above

This course is primarily designed for medical professionals. It is addressed to doctors, nurses, and medical students who want to improve their command of medical terminology used in the English-speaking medical community. The syllabus is negotiated with the students and focuses on developing students' presentation skills, as well as reading medical texts and writing reports.

### AYP20 – English for Academic Purposes

20 lessons per week - 15 hrs

(15 lessons of General English plus 5 lessons of English for Academic purposes)

Levels: Upper-Intermediate and above

This course consists of 5 lessons of one-to-one or small group tuition on specialised university preparation and students are expected to spend considerable extra time on research and homework tasks. Students will learn about first-year academic programmes at British universities and develop their academic and self-directed study techniques. Students will also upgrade their language skills to a level that will enable them to participate effectively in undergraduate studies in the UK. The course includes English language training, cross-cultural studies, learner training, and is made up of 3 12-week modules which increase in complexity. Students also spend time preparing for the IELTS exam, which is necessary for entry into a British university.

## CSC20 – Cultural Studies

20 lessons per week - 15 hrs

(15 lessons of General English plus 5 lessons of Cultural Studies)

Levels: Advanced or Proficiency

The aim of this course is for students to develop their language skills through the study of subjects in which they have a particular interest while gaining an understanding of the social, cultural and historical context of the English language. The course will sometimes include excursions to places of interest relevant to the area of study (students cover the cost of these excursions but they are kept to a minimum).



## Language Workshops

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### GE5G – Grammar Workshop

5 lessons per week - 3 hrs, 45 mins  
Levels: Elementary and above

If you feel that your grammar knowledge is not quite as good as it could be, this is the course for you. Spend one lesson a day, Monday to Friday, focusing on grammar. Your teacher will find out from you which areas of grammar you would like to practice and will then help you to develop in these areas.



**GE5F – Fluency Workshop**  
5 lessons per week - 3 hrs, 45 mins  
Levels: Elementary and above

Like the Grammar Workshop, these are for students who would like some additional help with their language in this specific area. If you feel your speaking is perhaps not as good as it could be, sign up for a Fluency Workshop and spend one lesson a day, Monday to Friday, practicing your speaking under the guidance of an experienced teacher.

**GE5W – Writing Workshop**  
5 lessons per week - 3 hrs, 45 mins  
Levels: Intermediate and above

This workshop focuses on writing skills. This is particularly useful for those who are going into a situation where writing documents in English would be particularly important to them (e.g. to university, to work in an office for an English speaking company etc).

**GE5X – Exam Training Workshop (CAE)**  
5 lessons per week - 3 hrs, 45 mins  
Levels: Advanced and above

This workshop is designed to help you to prepare to take the Cambridge Advanced Exam. This examination is recognised by a lot of universities, English speaking companies and by the UK Border Agency when it comes to visa extensions. Whilst the General English Advanced course will contain some examination practice, this workshop provides more intensive practice in the specific skills you will need. If you are taking the Cambridge Advanced Examination in the near future, this workshop is thoroughly recommended for you. You should have Advanced level English (or above) before joining the course.

**GE5Z – Exam Training Workshop (IELTS)**  
5 lessons per week - 3 hrs, 45 mins  
Levels: Upper-Intermediate and above

This workshop is designed to help you to prepare to take the IELTS Exam. This examination is recognised by many universities, English speaking companies and by the UK Border Agen-

cy when it comes to VISA extensions. Whilst the main IELTS courses contain a lot of examination practice, this workshop provides more intensive practice in the specific skills you will need. If you are taking the IELTS Examination in the near future, this workshop is thoroughly recommended for you.

You should have an Upper Intermediate level English (or above) before joining the course.

## Super study

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**SS25 – Super Study**  
25 lessons per week plus lunch and leisure programme - 18 hrs, 45 mins  
Levels: all

Students are invited to join a super study course the first Monday of every month. The course cost includes 25 lessons of General English per week, leisure activities and lunches in the school coffee bar. Class sizes are a maximum of 15 students. Students will need to buy their own travel cards which include zones 1 and 2 (the School Office can help to organise this).

Please contact us for further information about Super Study or see our website

The course cost includes tuition, leisure activities and lunches in the School Coffee Bar. Students will need to buy their own travel cards which include zones 1 and 2 (the School Office can help to organise this).

The School can provide an escort service to and from the Homestay Accommodation at an additional charge if required.

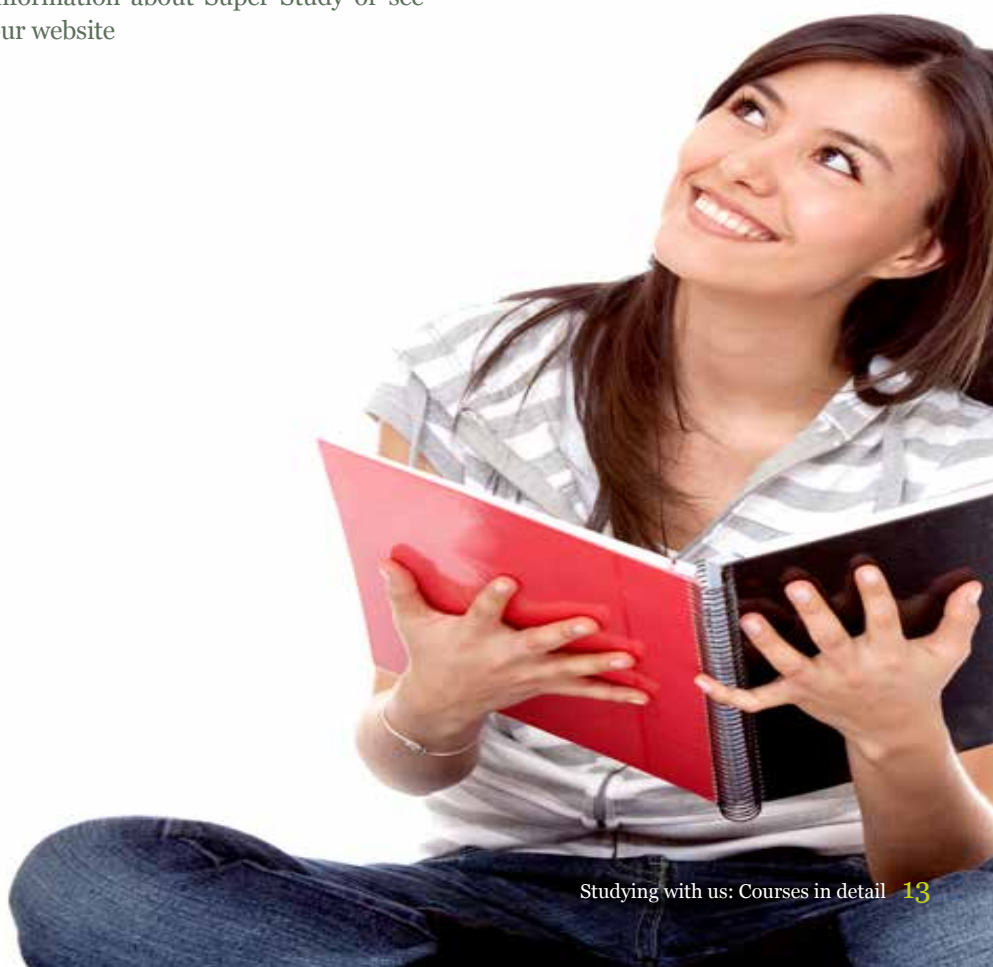
Please contact us for further information about English for Young Learners courses or see our website.

## English for Young Learners Courses

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**JE30 – English for Young Learners**  
15 lessons per week plus lunch and leisure programme - 11 hrs, 15 mins  
Levels: all

Students aged 8 to 17 are invited to study with us in the months of July and August. Students can start any Monday and join classes specially designed for this age group. Junior courses are available all year round if closed groups of 12 to 15 students enrol at the same time and all activities are fully supervised by a group leader or a responsible member of staff.







# Student requirements

## Age requirements

We are a multi-national school with students from around 40 different countries. There is no maximum age for enrolment at the School, and the minimum age for our adult classes is 16. We have Junior Courses in July and August for which the minimum age for enrolment is 8. During the rest of the year, younger learners may enrol in closed groups.

## Certificates of enrolment and immigration documents

Students who need a visa to enter England must attend a course of at least 15 hours per week. EU nationals do not need a visa (CAS) to enter and study in England.

You will be sent a Certificate of Enrolment once we have received payment for your studies and for your accommodation (if this is being found for you by the School). The Certificate of Enrolment contains your course start and finish dates, your expected arrival date in England, and a record of the fees that you have paid. For students arriving in the UK under the Tier 4 Points Based System scheme, a Confirmation of Acceptance for Studies would be issued and assigned.

## Liability and health insurance

The School provides general public liability insurance to cover any students or visitors to the School in the unlikely event of an accident or personal injury on the premises. However, sadly this insurance does not cover students for theft or illness.

Students who are able to receive treatment from the National Health Service in the UK (NHS) should register with an NHS doctor near their place of residence in the UK.

Those who are not entitled to NHS treatment should register with a private doctor and purchase health insurance prior to arrival in England. The School's Office can help you to find where the doctors are located. We can also help you to arrange your health and travel insurance.

## Books

You will be expected to buy the course book. Your teacher will give you details about which book to buy, and it will be available for purchase from the Reception Desk at the School. Students who have not bought their own copy of the book by the start of their second week at the School will not be allowed in to the classroom until they have done so.

## Student handbook

Upon arrival at the School you will be given a Student Handbook. This will give you lots of useful information about the School, the lessons, the policies and procedures at the School and some ideas about things to do in London.

## Fees and prices

Please see the price list enclosed in this prospectus for details of courses, fees and accommodation rates.

All payments must be made in sterling and made payable to 'Burlington School Ltd'. The account number for payments is on the Enrolment Form in this prospectus.

All payments should be made two weeks before your arrival. Please see the enclosed terms and conditions for details or refer to our website.

## Terms and conditions

The enclosed terms and conditions apply to all students at the School and you must read them fully and sign them when you enrol.

Please ask a member of staff if you need any help or assistance with understanding them or visit our website for additional information.



The School's coffee bar and canteen is a great place to meet friends and discuss the lessons. Serving a range of dishes from snacks to a full three course meal, all at reasonable prices.

There are always vegetarian options! Weekly meal tickets are available at discounted rates for breakfast, lunch and dinner. Please see our website for further details.

# Successful learning

Your lessons will focus on helping you to...

Develop your ability to use the four skills of English:  
Reading, Writing, Listening and Speaking.

Develop your pronunciation, vocabulary and grammar knowledge.

Practise using appropriate forms of English in different situations.

You will be given homework to encourage you to study on your own.

Your teacher will...

Provide interesting lessons in which you will be encouraged to take part in a number of different situations.

Help you to develop your skills in learning English outside the classroom, focusing on things like how to remember new words, how to correct your own work and how to use resources like dictionaries and the internet in your studies.

You should...

Remember to speak English as much as possible – try to use only English during your time at the School and your time with your host family.

Do your homework! This is an important part of the learning process.

Make the most of being in England and try to speak to as many people as possible, listen to conversations whilst you are on the tube or bus, watch programmes on television, listen to the radio, read newspapers, or go to museums and galleries. Take responsibility for your own learning and do not see the teacher as the only one able to help you learn the language.





# Our teachers

The Burlington School aims to provide excellent quality English Language instruction. We place great emphasis on the recruitment and development of high calibre teaching staff and we seek to recruit teachers with highly developed communication skills who will take an active interest in their students' progress.

Our teachers ensure that course work is relevant to students' interests and goals, utilising a wide range of techniques and materials to vary the pace and variety of the classes. Our teachers are experienced in both the theory of effective instruction and its practical application. Our Director of Studies and academic management team provide leadership and direction to teachers and are well qualified and widely experienced both academically and professionally.

# Accommodation: Learn while you live

If you would like us to arrange accommodation for you, please give us as much notice as possible (especially during July and August, our busiest months) as this will help us to find the best possible option to meet your needs.

Before you arrive in England you will receive details of your accommodation, how to find it and some information about your host family members and their interests.

An Accommodation Officer is always on hand to deal with any enquiries throughout your stay and carries out comprehensive inspections of all accommodation offered.

We offer 3 types of accommodation:

## Homestay Accommodation

With homestay accommodation students are treated as a full member of the household with carefully selected host families, eating together and sharing the common living areas. With this type of accommodation it is possible to arrange either half-board (breakfast and dinner ) or a breakfast only option. No more than four students are accommodated in the same homestay accommodation at any one time.

## Private Home Accommodation

Also known as Independent Accommodation, this is where students are accommodated in private homes. There is usually less direct contact with the hosts and the meals arrangement is self-catering. The majority of rooms in private home accommodation are single. This accommodation is available to adult students only, and not suitable for junior students under 16 years of age.

## Residential Accommodation

Residential Accommodation in student halls and hostels with Half Board (breakfast and dinner). The residences have a variety of shared rooms, with full shower facilities, plenty of storage space and an area for making tea and coffee with a small fridge. The residences and students are looked after by a full-time housekeeper who is there to assist with any problems, to give advice and to keep the residences clean and tidy. Please refer to our website for other types of Residential Accommodation offered during the summer months.

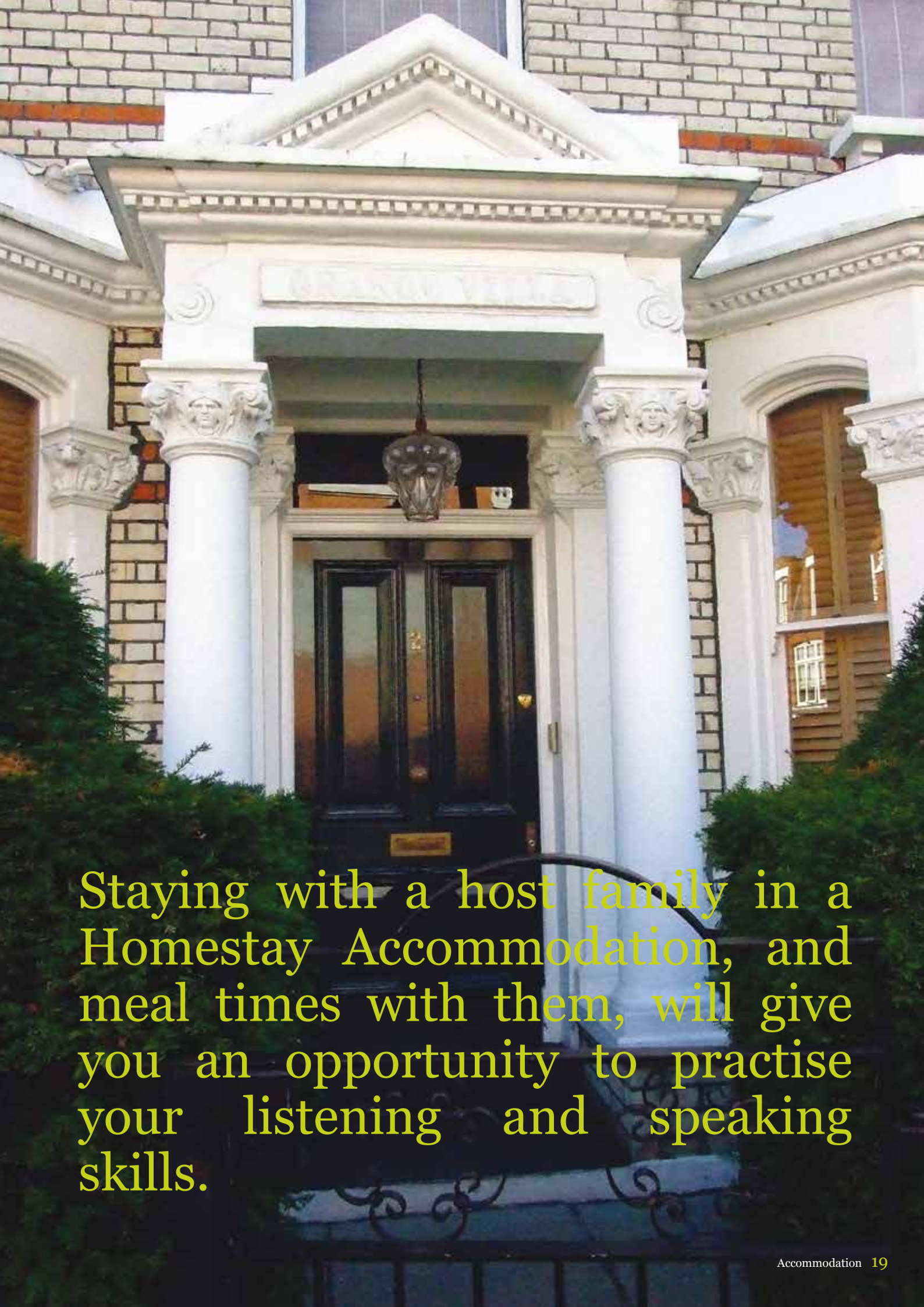
**We always try to arrange accommodation as close to the School as possible, often within walking distance or easily accessible by public transport.**



*We are located in Fulham - one of London's most attractive residential areas, renowned for its café society, beautiful parks and gardens. Most students can be housed just a short walk or a bus or tube ride away from the School.*







Staying with a host family in a Homestay Accommodation, and meal times with them, will give you an opportunity to practise your listening and speaking skills.



# Leisure: Fun, friends and travel

Learning English with us means more than just going to classes. We want to help you to benefit as much as possible from your time in England.

We will help you to explore the sights, culture and history, to enjoy all the great leisure facilities that are available and to practise your English outside the classroom.

The school organises a number of trips which are all designed to help you enjoy your time here and practise your English in fun and interesting ways.

Some of the trips are free while there is a small cost for others. An average day trip outside of London should cost around £30, whilst London attractions can range from £5 - £20. Please visit our website and check our leisure activities planner or contact the Leisure Programme coordinator at the school for all up-to-date details.

## Leisure and cultural activities

The School organises a range of afternoon and evening activities (subject to demand) accompanied by staff members. Activities include sports events, pub nights, DVD evenings and parties, which encourage students to socialise in English. The outings will help you to learn about the British way of life and culture. The Leisure Programme changes every month and will alter according to your feedback. Let us know what you would like to do! Please note that students must be 18 or over for certain activities.

## Outings to historical sites

London is full of historic buildings and places, all of which help us to understand more about England, its culture and its history.

We organise visits to places like Westminster Abbey, the Tower of London and the Victoria and Albert Museum. We also arrange, via a specialist travel agency, trips to places a little further away such as Oxford, Cambridge, Stonehenge, Bath and also less touristy places which are more off the beaten track giving students an opportunity to learn more about Britain.

Occasionally we offer weekend trips to cities in Europe such as Amsterdam or Paris.









# How to find us

## By Tube

To get to Parsons Green you need to take the District Line (Wimbledon branch).

If you are coming from central London, take any westbound District Line train. If it does not go through to Wimbledon you will need to change at Earl's Court. It takes about 30 minutes to reach Parsons Green from Victoria station.

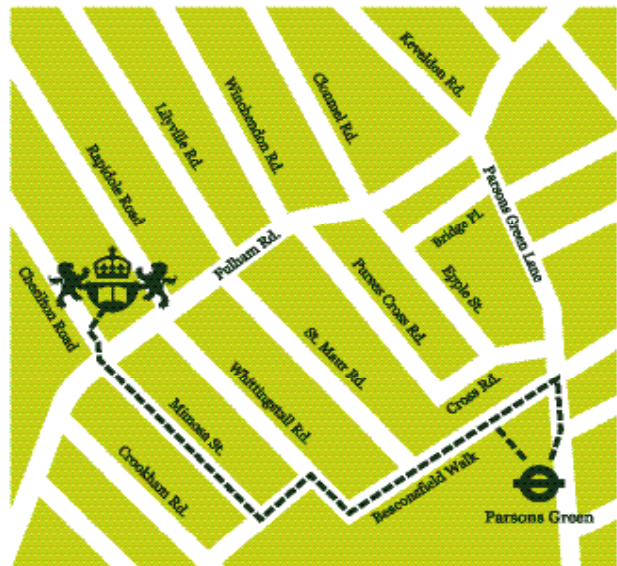
The quickest route to walk to the School from the Tube is shown on the map. You will need to take the left hand exit out of the station. Alternatively, if you take the right hand exit, you can walk down Parsons Green Lane to Fulham Road and turn left. The School is on the right hand side, about seven minutes walk from the station.

## Airport transfer service

The Burlington School has its own transfer service for students arriving at Heathrow and other London airports. You are met by one of the School's drivers and transported directly to your accommodation. For the cost for this service please refer to the enclosed price list or our website.

## By Bus

The School is also easily accessible by buses 14, 414 and 214. Frequent traditional red buses stop on Fulham Road just outside the School. The number 14 travels all the way from Putney Heath to central London (Tottenham Court Road Tube station). The other routes will take many of you to your homestay families.



The Burlington School of English  
1-3 Chesilton Road  
London SW6 5AA Fulham  
England



Parsons Green  
District Line

Phone: +44 (0)20 7736 9621  
or +44 (0)20 7610 9662  
Fax: +44 (0) 7371 8131

Email: [marketing@burlingtonschool.co.uk](mailto:marketing@burlingtonschool.co.uk)  
Website: [www.burlingtonschool.co.uk](http://www.burlingtonschool.co.uk)









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— *Excellence in English* —

1-3 Chesilton Road, London SW6 5AA England

Phone: +44 (0)20 7736 9621 or +44 (0)20 7610 9662 Fax: +44 (0) 7371 8131

Email: [marketing@burlingtonschool.co.uk](mailto:marketing@burlingtonschool.co.uk) Website: [www.burlingtonschool.co.uk](http://www.burlingtonschool.co.uk)