



dates & fees handbook 2016

ltc: language teaching centres uk

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london . brighton . eastbourne

Accredited by the
 **BRITISH
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for the teaching
of English

ENGLISHUK 



Language Teaching
Centres UK
Certification N°. 398
educationaloversight.co.uk/398
Educational Oversight 2014

UK Visas and Immigration
Tier 4 Sponsor
Licence Number 97VKUVPD8

Year-Round Courses for Adult Students

Start any Monday (or Tuesday in a week that begins with a public holiday).

Minimum age 16 (see Important Information for All Adult Students on Page 4).

Minimum enrolment 1 week.

All levels from elementary to advanced (CEFR strong A1-A2 to C1). Please note that we cannot normally accept beginners (CEFR weak A1). If your level is very low, we may ask you to take a test before booking.

Maximum class size 12 students.

General English Standard Course			Mornings, 20 lessons (15 hours)		
Cost per week	1 - 4 weeks	5 - 11 weeks	12 - 23 weeks	24 - 35 weeks	36+ weeks
London	£191	£179	£158	£142	£132
Brighton	£212	£199	£175	£159	£149
Eastbourne	£190	£177	£156	£140	£130

Class times: 09:15-12:45, Monday-Friday.

All levels from elementary to advanced (CEFR strong A1-A2 to C1).
General English classes focus on developing all elements of your English, including grammar, vocabulary and the skills of listening, speaking, reading and writing.

General English Plus		Mornings and afternoons, 28 lessons (21 hours)			
Study our morning General English Standard Course and one or more Plus options in the afternoons. <ul style="list-style-type: none"> · General English + Communication Skills · General English + Business English · General English + IELTS Exam Preparation · General English + Cambridge First (FCE) Exam Preparation (London only – for Brighton and Eastbourne see Cambridge Exam Preparation) 					
Cost per week	1 - 4 weeks	5 - 11 weeks	12 - 23 weeks	24 - 35 weeks	36+ weeks
London	£238	£223	£201	£179	£163
Brighton	£259	£245	£216	£193	£177
Eastbourne	£236	£221	£199	£176	£161
Morning class times: 20 lessons (15 hours) 09:15-12:45, Monday-Friday. Afternoon class times: 8 lessons (6 hours): <ul style="list-style-type: none"> · London: 13:30-15:00, Monday-Thursday (not Friday afternoons). · Brighton & Eastbourne: 13:45-15:15, Monday-Thursday (not Friday afternoons). 					
Select your preferred Plus course(s) subject to level and availability. See level restrictions below.					
General English + Communication Skills All levels from elementary to advanced (CEFR strong A1-A2 to C1). For morning General English classes see General English Standard Course above. Afternoon Communication Skills classes concentrate on developing your speaking, listening and writing skills with language input and practice activities that focus on a variety of different situations and tasks.					
General English + Business English Intermediate to advanced (CEFR B1 to C1) only. For morning General English classes see General English Standard Course above. Afternoon Business English classes focus on the language and practical skills needed to communicate effectively in business and professional situations.					

For **General English + Exam Preparation**, see next page.

General English Plus continued.

General English + IELTS Exam Preparation

Intermediate to advanced (CEFR B1 to C1) only.

For morning General English classes see **General English Standard Course** above.

Afternoon **IELTS Exam Preparation** classes focus on the strategies, tasks and practice for the IELTS Test.

You can take the IELTS Test in London every week and in Brighton and Eastbourne every month. We recommend an IELTS Exam Preparation course of four weeks or longer. Exam fees differ depending on exam centre and range from £155-£210. Please note that if you need IELTS for visa purposes, the number of centres where you can take the exam is very limited. For more information please see www.ltc-english.com/exams.

General English + Cambridge First (FCE) Exam Preparation

London only – for Brighton and Eastbourne see Cambridge Exam Preparation below

Upper Intermediate (CEFR B2) only.

For morning General English classes see **General English Standard Course** above.

Afternoon FCE Exam Preparation classes focus on the strategies, tasks and practice for the FCE Exam.

The exam costs £145-£155. For details of exam dates and fees see www.ltc-english.com/exams.

Cambridge Exam Preparation

Mornings and afternoons, 28 lessons (21 hours)

Cambridge First (FCE) and Cambridge Advanced (CAE)

The Cambridge Exam Preparation courses are the same price as our General English Plus courses so that you can easily change from General English Plus to Cambridge Exam Preparation when you are ready, subject to availability.

See level restrictions below. If you are not sure of your level, please ask us for a test.

Cost per week	1 - 4 weeks	5 - 11 weeks	12 - 23 weeks	24 - 35 weeks	36+ weeks
Brighton (FCE & CAE)	£259	£245	£216	£193	£177
Eastbourne (FCE)	£236	£221	£199	£176	£161

Morning class times: 20 lessons (15 hours) 09:15-12:45, Monday-Friday.

Afternoon class times: 8 lessons (6 hours), 13:45-15:15 Monday-Thursday (not Friday afternoons).

FCE – upper intermediate (CEFR B2) only; CAE – advanced (CEFR C1) only.

We recommend a 10 or 12-week Cambridge Exam Preparation course. The FCE and CAE exams are held in the first half of March, June and December, though other dates are available in London.

Exam fees differ in each location and range from approx. £130-£155.

For recommended start dates and exact exam fees, see www.ltc-english.com/exams.

Summer Exam Preparation Course (IELTS, Cambridge FCE and CAE)

Mornings, 20 lessons (15 hours) or mornings and afternoons, 28 lessons (21 hours)

Cost per week - 20 lessons	1 - 4 weeks	5 - 11 weeks	Course dates
Brighton	£212	£199	6 June - 19 August
Cost per week - 28 lessons	1 - 4 weeks	5 - 11 weeks	Course dates
Brighton	£259	£245	6 June - 19 August

20 lessons class times: (15 hours) 09:15-12:45, Monday-Friday.

28 lessons class times: 20-lesson morning course plus 8 afternoon lessons (6 hours) 13:45-15:15, Monday-Thursday.

Intermediate to advanced levels (CEFR B1 to C1) only.

Students will be expected to buy workbooks to support their studies. Average price £20 per book.

You can take the FCE, CAE and IELTS exams in Brighton in the summer: see www.ltc-english.com/exams for exact exam dates and fees.

Individual Tuition**Mornings, afternoons or mornings and afternoons**

London, Brighton, Eastbourne	£40	This price is per hour (60 minutes).
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Individual tuition is subject to availability. Timetabling, particularly in summer, is at the school's discretion. Students can combine Individual Tuition with another course, for example General English Standard Course in the mornings plus 5 hours per week of individual tuition in the afternoons.

The school will send a needs analysis document for you to complete before you arrive. Your teacher will plan your lessons accordingly. LTC can accept beginners (CEFR weak A1) for Individual Tuition.

English + Work Experience**English language course followed by internship**

An English language course (minimum two weeks) followed by an unpaid internship of anything between two weeks and six months.

Please note that this programme is only for European Union, Swiss and Youth Mobility Visa students.

See Pages 2-3 for LTC English language course fees.

Minimum age: 18

Your English must be at least intermediate (CEFR B1) before your work placement begins.

London	Internship 4-16 weeks	£415
	Specialist placements (12+ weeks)	£475
	Surcharge for internship 17 weeks or longer	£125
Brighton	Internship 2-7 weeks	£520
	Internship 8 weeks or longer	£595

Accommodation during work placement (if arranged by LTC): see Page 6.

Placements are normally general administration work but more specialised placements can be arranged.

LTC must receive your CV at least eight weeks before the start of your placement.

If you use public transport to go to work, the cost per week is approx. £40 (London zones 1-3) £24 (Brighton).

Enrolment Fee (Adult Courses only)**Payable on all adult courses**

£60. Payable once only.

Important Information for All Adult Students

- There are no classes on public holidays: 25, March, 28 March, 2 May, 30 May and 29 August.
- We close from 16 December 2016 and reopen on 3 January 2017.
- Minimum age 16 (English + Work Experience: 18); median age 22 (20 in summer). In Brighton, Summer School students aged 15 are integrated into the afternoon Communication Skills classes.
- Course fees must be paid in full in advance to qualify for the lower fees for longer courses.
- Excursions and activities are not included in tuition prices. Full-day excursions cost between £30 and £50 per person. Most social activities are either free or cost between £3 and £15 plus transport.
- Public transport costs per week: London Zones 1-3 about £40, Brighton £19-24, Eastbourne (most students rarely use the bus) about £14.
- Lessons may take place in suitable classrooms outside the school premises during peak times.
- Please note that work placements fall outside the British Council and ISI accreditation schemes.

Your total fees will normally consist of the following:

- Tuition fees (per week)
- Accommodation fees (per week)
- Enrolment fee £60 (payable once only)
- Airport taxi transfer fees if applicable

Courses for Younger Students

Summer School		Morning classes, afternoon & evening activities, Saturday excursions	
	Cost per week	Course dates	
London (ages 13-17)	£545 Standard Summer School	19 June - 21 August	
	£595 Intensive Summer School (age 16+)		
Brighton (ages 13-17)	£500 Standard Summer School	19 June - 21 August	
	£545 Intensive Summer School (age 15+)		
Eastbourne (ages 10-17)	£550	12 June - 21 August	
<p>Arrive and depart any Sunday. Recommended stay 1-4 weeks. We cannot accept beginners (CEFR weak A1) on this course. The enrolment fee is included in the package price. Classes may be held in suitable premises outside the school. All accommodation has shared bathrooms.</p>			
Included in fees:			
London	• Classes	Maximum class size 16. All students: 20 morning lessons (15 hours) per week. Intensive only (minimum age 16): + 6 hours of afternoon lessons per week, integrated into adult classes.	
	• Accommodation	Shared homestay, full board with packed lunch.	
	• Social	Full-day excursion on Saturdays. Standard only: half-day excursion and 6 other afternoon/evening activities every week. Intensive only: 3 afternoon/evening activities every week.	
	• NOT INCLUDED	Airport taxi transfer, park and assist service. Transport in London, approx. £40 per week.	
Brighton	• Classes	Maximum class size 16. All students: 20 morning lessons (15 hours) per week. Intensive only (minimum age 15): + 6 hours of afternoon lessons per week, integrated into adult classes.	
	• Accommodation	Shared homestay (single room supplement £10 per week). Full board with voucher lunch Monday-Friday and a cash allowance for lunch at weekends.	
	• Social	Full-day excursion on Saturdays. Standard only: full programme of afternoon and evening activities. Intensive only: Friday afternoon and full programme of evening activities.	
	• Transport	Weekly bus ticket for public transport in Brighton.	
	• NOT INCLUDED	Airport taxi transfer, park and assist service.	
Eastbourne	• Classes	20 morning lessons (15 hours) per week, maximum class size 16.	
	• Accommodation	Residential dormitory accommodation (ages 10-16). Shared homestay (ages 13-17). Full board with hot lunch Monday-Friday, packed lunch weekends.	
	• Social	Full-day excursion on Saturdays, half-day excursion on Wednesdays. Full programme of afternoon and evening activities every week.	
	• NOT INCLUDED	Airport taxi transfer, park and assist service.	

Courses for Groups

Available any time of the year

LTC has extensive experience of running group courses throughout the year.

Most group programmes include:

- Morning lessons, closed group or integrated.
- Afternoon, evening and weekend activities and excursions.
- Full-board homestay accommodation with the option of residential dormitory accommodation in Eastbourne.

Contact the schools directly for a quotation and to discuss the options available (see Page 7 for contact details).

Accommodation, Airport Transfers, Visas and Insurance

Accommodation for Adult Students

If required

Please arrive at your accommodation on a **Sunday** and leave on Saturday or Sunday. Extra nights are not normally possible.

Homestay/Private Home Residential Accommodation

Cost per week	Half Board: Breakfast & evening meal		Bed & Breakfast	
	Single Room	Shared with friend	Single Room	Shared with friend
London	£180	£155	£140	£125
Brighton	£144	£134	£129	£119
Eastbourne	£125	£112	-	

Summer Supplement: Homestay/Private Home accommodation costs extra from 12 June-21 August.

London: £25 per week; Brighton and Eastbourne: £15 per week.

Christmas Supplement: Homestay/Private Home accommodation costs £20 extra per week in the Christmas holiday.

Bathrooms: In all Homestay, Private Home and Shared Student House accommodation, bathrooms are shared.

Private Home Residential Accommodation: In busy periods, students age 18+ who request homestay may be placed in private homes where there are more than four students in the house. Please tell us if you do not wish to be placed in Private Home Residential Accommodation.

Eastbourne only: Half-board accommodation includes lunch on Saturdays and Sundays.

Distance: Most homestay is within walking distance of the school. In London some students need to use the bus or tube. In Brighton and Eastbourne a few students may need to use the bus in the busy summer months.

Residential Self-Catering Accommodation (Minimum age 18)

London	Student Hostel accommodation may be available in the summer months. Please contact the school for more information.
Eastbourne	Shared Student Houses: £100 per week. July and August only. Please check availability at other times of year.

Airport Taxi Transfer

If required

	Gatwick (LGW) One-way		Heathrow (LHR) One-way		Stansted (STN) One-way	
	Single	Shared with friend	Single	Shared with friend	Single	Shared with friend
London	£120	£73	£75	£46	£135	£82
Brighton	£72	£46	£118	£73	£144	£88
Eastbourne	£90	£55	£112	£68	£144	£88

Return journeys are charged at twice the one-way rate. Please contact the schools directly for prices from Luton Airport, St Pancras International and Ashford International.

Park and Assist Return Transfer Service for Young Learners. Driver checks student in at airport on return journey. All Summer School students under 16 will be automatically booked for Park and Assist - **£36 per car extra.**

Student Visas for the UK

If required

You may need a visa to study in the UK. Please see www.ltc-english.com/visas for more information.

If you are applying for a Short-Term Study Visa (6 months or 11 months), there are no extra LTC fees if your visa letter is sent by email or regular post. If your visa letter is sent by DHL courier, there is a £55 courier fee.

If you are applying for a Tier 4 General Student Visa, special conditions apply and you must pay an £18 CAS fee.

Insurance**If required**

We strongly recommend that all students take out travel insurance.

LTC can arrange **Studentguard**[®] travel insurance for students. Fee: £5.75 per week or part of week. This covers cancellation and curtailment including travel delay, course fees, medical expenses including repatriation, personal belongings including valuables, money including credit card misuse and emergency replacement of passport, personal injury, personal liability and legal expenses. For full details see www.ltc-english.com/insurance. Please note that claim forms must be completed in English.

Payments, Cancellation Charges and Refunds**Payments**

You must complete an LTC enrolment form and make a £200 deposit when you book. Please pay the rest three weeks before the start of the course.

You must give us the name of the student or invoice number when you make a payment. There are four ways to pay:

1. By Bank Transfer

You must pay all bank charges. Our bank details are:

LTC London Account Name: LTC London

HSBC House, Highfields Office Park, Edward Road, Eastbourne, East Sussex BN23 8AS, UK

Sort Code: 40-20-69 • Account Number: 20002461 • IBAN Number: GB55MIDL40206920002461

SWIFT: MIDLGB22 • BIC: MIDLGB2189Q

LTC Brighton Account Name: LTC Brighton

HSBC, 80 Boundary Road, Hove, East Sussex, BN3 5DQ, UK

Sort Code: 40-37-14 • Account Number: 11134353 • IBAN Number: GB18MIDL40371411134353

SWIFT MIDLGB22 • BIC: MIDLGB2149T

LTC Eastbourne Account Name: LTC Eastbourne

HSBC, 94 Terminus Road, Eastbourne, East Sussex BN21 3ND, UK

Sort Code: 40-20-06 • Account Number: 11457209 • IBAN Number: GB28MIDL40200611457209

SWIFT: MIDLGB22 • BIC: MIDLGB2104C

2. By Western Union via the LTC Website

Do **NOT** go to a Western Union Office. See www.ltc-english.com/payment for instructions.

For many students, Western Union may be the cheapest way to send money to the UK.

3. By Credit Card or Debit Card (Visa, MasterCard, Maestro or Solo) via the LTC website

See www.ltc-english.com/payment. If you pay via our website with a non-UK card, there is a 3% surcharge.

If you pay by credit card or non-UK debit card at the LTC office, there is a 3% surcharge.

4. By Cheque

In UK sterling drawn on a British bank or on a UK branch of an overseas bank. Make your cheque payable to LTC London, LTC Brighton or LTC Eastbourne.

Cancellation Charges and Refunds

Cancellations are only valid if they are made in writing and their receipt confirmed by LTC.

If a student cancels within 14 days of booking, there is no cancellation fee apart from actual costs incurred by LTC. If a student cancels later, but before the programme starts, the cancellation fee is normally £60. But if LTC receives the cancellation less than 14 days before the start of the programme, the cancellation fee is £200.

If a student postpones their course one week or less before the start of their programme, they will be charged one additional week's accommodation fee. If a student arrives after the start of their course, is absent during the course, or leaves before the end of the course, LTC will not give a refund unless exceptional circumstances apply.

If LTC is unable to run a student's course, a complete refund of fees paid to LTC will be made.

LTC London 100 Warwick Road, Ealing, London W5 5PT
Tel: +44 (0) 20 8566 2188 • Email: info@ltc-london.com

LTC Brighton 55-61 Portland Road, Brighton & Hove, East Sussex, BN3 5DQ UK • Tel: +44 (0) 1273 735975
Email: info@ltc-brighton.com

LTC Eastbourne Compton Park, Compton Place Road, Eastbourne, East Sussex BN21 1EH UK
Tel: +44 (0) 1323 727755 • Email: info@ltc-eastbourne.com

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Registered no. 2379643
info@ltc-english.com

Language Teaching Centres UK is a UK Visas and Immigration Tier 4 Sponsor.
Licence Number 97VKUVPD8.

Terms and Conditions

These terms and conditions apply to bookings and enrolments from June 2015 until further notice.

- 1. Bookings** are not transferable between students.
- 2. Deposits:** Students must pay either a deposit or full payment before LTC can issue registration documents.
- 3. Fees:** All fees must be paid three weeks before a student's starting date or LTC may cancel the course.
- 4. Other charges:** If bank or credit card charges apply, students or their representatives will bear the cost of transfers to the school. If LTC sends money to a student or their representatives, the recipient must pay all bank charges in their country.

LTC will send enrolment documents by courier on request. There is a charge for this service.
- 5. Late payment:** LTC may refer debts older than 30 days to debt collection agents. Statutory interest and compensation fees may be charged as per European directive 2000/35/EC.
- 6. Starting date postponements:** If a student postpones their course one week or less before the start of their programme, they will be charged one additional week's accommodation fee. If a student postpones three times, this will be treated as a cancellation and fees will apply.
- 7. Cancellations** are only valid if they are made in writing and their receipt confirmed by LTC.
- 8. Cancellations before programmes start:** If a student cancels within 14 days of booking, there is no cancellation fee apart from actual costs incurred by LTC.

If a student cancels later, but before the programme starts, the cancellation fee is normally £60. But if LTC receives the cancellation less than 14 days before the start of the programme, the cancellation fee is £200.

Airport transfers must be cancelled in writing by 15:00 UK time on the Friday before arrival or they will not be refunded.

If LTC issues visa documents and the student cancels, we will report them to the UK immigration authorities unless they provide proof of alternative study arrangements.

If LTC has sent registration documents by post/courier, these must be returned to LTC before we can give any refund.

If a student cancels because of visa refusal and the student or their representative sends us an official notice or letter of refusal from the immigration authorities, we will normally refund all fees paid with no cancellation fee minus any homestay costs (but see **10. Tier 4 visas** below). If we do not receive visa refusal documentation within 14 days of a student's cancellation, LTC must report them to the UK immigration authorities.
- 9. Cancellations after programmes start:** If a student arrives after the start of their course, is absent during the course, or leaves before the end of the course, LTC will not give a refund unless exceptional circumstances apply.

LTC may issue credit notes to students for unused weeks. Credit notes are discretionary and have expiry dates.

If a student with a visa cancels or does not attend their course, LTC must inform the UK immigration authorities unless they provide proof of alternative study arrangements.
- 10. Cancellations by LTC:** If LTC is unable to run a student's course, a complete refund of fees paid to LTC will be made.
- 11. Tier 4 visas:** Where a student wishes to enter the UK on a Tier 4 visa, special conditions apply. LTC may recommend a different visa route. LTC will only issue a CAS after all fees are paid in full. Once a CAS has been issued, no tuition fees can be refunded.
- 12. Student age:** Students who are under the minimum age for their course will not be admitted and will be asked to return home at their own expense.
- 13. Student language levels:** Many courses have minimum language level requirements. It is the student's responsibility to check that their language level is suitable, though LTC may require students to take a level test before enrolment. If a student's level on arrival at LTC is below the required level for the course, LTC will cancel their course or make arrangements for an alternative course.
- 14. Students with learning difficulties, disabilities or serious health problems** must inform LTC about these issues when they book. LTC will accept their applications where it is practical and reasonable for us to provide a suitable programme. LTC cannot take responsibility or pay for any extra costs incurred if the school has not been fully informed.
- 15. Student attendance and behaviour:** If a student attends less than 80% of their course, they will not receive a course certificate. LTC will exclude students if their attendance or behaviour is unacceptable. Excluded students will not be given a refund. LTC must report visa students who do not attend regularly to the UK immigration authorities.

See our downloads pages for the special conditions that apply to students under the age of 18.
- 16. Changes to courses and premises:** LTC may change or alter a course, change the lesson times or hold lessons in suitable accommodation outside our main school buildings.
- 17. Public holidays:** LTC schools are closed on English public holidays. The fees for weeks that include a public holiday are charged at the full weekly rate and lessons will not be refunded or delivered at other times.
- 18. Christmas:** LTC schools are closed for two weeks over Christmas and New Year.
- 19. Student holidays:** Students on programmes of 24 weeks or more can include up to two weeks' holiday in their total study period. Students on programmes of 36 weeks or more can include up to three weeks' holiday in their total study period. Holiday weeks must be included at the time of booking but actual dates do not have to be confirmed at this time.

The two-week Christmas holiday is not counted as part of the two-week or three-week holiday entitlement.

Students must give at least two weeks' notice of any request for holiday date changes, which will be subject to availability. Holiday dates can be changed only once. LTC will not give refunds or credits for unauthorised holidays.

Visa regulations take precedence over our policy on holidays.
- 20. Bookings where the student studies at more than one LTC school** will be treated as just one booking, but the different schools may invoice separately.
- 21. Transfers between LTC schools which are requested after the programme starts:** Subject to availability, students whose course is longer than eight weeks can transfer between LTC schools. Students must give minimum two weeks' notice of any request to transfer. They must pay any extra tuition and accommodation fees before transferring to the new school. LTC will not refund tuition fees if the new school's fees are lower.

Students on work experience programmes cannot transfer between schools.
- 22. Enrolment, accommodation and airport transfer documentation:** LTC issues documentation which students' representatives should pass on to them. LTC cannot accept liability for any consequences of documents not being passed on to students.
- 23. Accommodation:** Students should normally arrive at their accommodation on a Sunday and leave on a Saturday or Sunday in the morning. If students arrive or depart on other days, LTC can give information to help them find a hotel or (if there is space) arrange very short term alternative host family accommodation. The student is responsible for the cost of this accommodation.

Students must give at least one week's notice or pay one week's fees if they wish to cancel or change their homestay accommodation. We reserve the right to change homestay accommodation during a student's stay. If students wish to pay accommodation fees in instalments, LTC may ask them to enter into agreements which involve charges and penalties for late or non payment.

LTC acts as an agent in introducing students and homestay providers. The contract is between the student and the homestay provider.

When LTC makes a reservation on behalf of a student in accommodation other than homestay, the terms and conditions of the accommodation provider will apply.
- 24. Damage to property:** Students or those responsible for them must pay the full cost of any damage they cause to property.
- 25. External factors and information:** LTC cannot take responsibility for any external factors in respect of a student's circumstances, payment, booking or enrolment. LTC cannot take responsibility for informing students or any other parties of changes in immigration legislation, rules or policy. LTC takes no responsibility for incorrect or misleading information given by independent representatives.
- 26. Data protection:** Students' details are kept on computer-based administrative systems in accordance with UK data protection laws. All schools are registered with the data protection authority. Information that students provide may be passed on to government agencies for the purposes of detecting fraud. Further information is available on request.

LTC must see and copy every student's passport / ID card (and visa if appropriate). LTC must have contact details and details of next of kin. Students must provide these and inform us immediately if they change.
- 27. Promotional photographs and videos:** LTC or its representatives may take photographs and videos of students in classes or other school activities during their time with us, which may be used for promotional purposes. If you do not wish to appear in any promotional materials, please advise us at the time of booking.
- 28. Complaints and arbitration:** In the event of a complaint that cannot be resolved by the customer and the school, an LTC UK Director will attempt to resolve the complaint. Students can appeal to EnglishUK if they are dissatisfied with the way LTC UK deals with a complaint. See www.englishuk.com/en/students/complaints.
- 29. Additional terms and conditions:** Some programmes or promotions may have special fees, charges or terms and conditions. See the literature or documents relating to these programmes and promotions for details.
- 30. Amendments:** LTC may update its Terms and Conditions regularly. If there are any differences between the Terms and Conditions on any document and those on our website www.ltc-english.com/terms-and-conditions, the web version will be valid and will override any previous version.
- 31. Non-enforcement of these terms and conditions** does not waive our right to enforce them. All contracts and agreements with LTC will be governed by English law.